

How to change AIM 2.0 password



- Click on "User Settings" just above the blue bar

- Click on Change Password

The screenshot shows the "Change Password" dialog box. It has a title bar "Change Password" with a close button (X). The dialog contains the following fields and buttons:

- Username:** JWEEMS
- Old Password:** [Text input field]
- New Password:** [Text input field]
- Confirm New Password:** [Text input field]
- Save** button
- Cancel** button

- Enter your old password
- Enter your new password
- Confirm your new password
 - It must be 8 characters' long
 - Have an upper case letter
 - Have a lower case letter
 - Have a number
 - ****Passwords starting with a number or special character, e.g. !@#\$%^& will cause problems with Isynergy****